



**Colorado Association of Career and Technical
Administrators
CACTA Board Meeting Minutes
April 22, 2021
9:30 am-11:30 am**

CACTA Mission/Vision:

The mission of CACTA is to promote professional leadership and development of members to ensure Career and Technical Education within the education systems of Colorado will meet the continually changing education and training needs of students and business/industry.

The CACTA Board vision is to energize and communicate the passion and value of Career and Technical Education (CTE) throughout our communities.

Attendance: P. Herrmann, N. Carter, L. Krizman, S. Heath, D. Bauer, T. McConnell, R. McManus, R. Morlan, D. Nelson, G. Thompson, L. VanDoren, J. Wright, C. Duran, V. Bobo, R. Aldez

Call to Order: 9:36am

Approval of Minutes – February 10, 2021 Approved: L. VanDoren, 2nd – T. McConnell, approved

Approval of Agenda: - April 22, 2021 Approved: J. Wright, 2nd – T. McConnell, approved

Welcome: Paula Herrmann

- **Check-in** - Question: What do you need right now? Discussion followed. Paula encouraged us to be like ants – have patience and team work

Secretary Report – Laurie Krizman

Treasurer Report – Jessica Bright

Reports of Standing Committees:

- **Audit/Budget** – Jessica Bright
 - Current balance in Checking is \$2,673.27, balance in Savings is \$37,921.43. We had a total number of 130 attend the Mid-Winter Symposium. With CACTA membership dues, all payments for conference: registration fees and trophies, the conference generated \$1,924.74 of revenue.
- **Awards/Archives** – Chris Duran/Tammy Ward
 - The CACTA Executive Board and the Awards Committee was thrilled with the many submissions we received for Admin of the Year, Emerging Leader and Friend of CACTA this year. We are looking at how we can adopt and use more of ACTE's rubric (which is more prescriptive) moving forward.
- **Communications** – Janet Renden
 - Nothing new to report at this time.
- **Constitution/Bylaws/Resolutions** – Rebecca Morlan
 - Nothing new to report at this time.
- **Legislative** – Mimi Leonard/Janet Renden/Duane Roberson

- Please see the CACTE website for Colorado legislation for the most recent bill report.(<http://www.cacte.org/home/advocacy/most-recent-legislative-session/>).

This week also saw developments on a number of additional bills as well.

- HB21-1006 - Fifth-day School Enrichment Programs Funding after passing the House was introduced in the Senate and assigned to Education.
- HB21-1010 - Diverse K-12 Educator Workforce Report by a 7-4 vote passed House Committee on Appropriations and also passed the House second reading with amendments.
- SB21- 204 - Rural Economic Development Initiative Grant Program Funding by a vote of 5-0 the Senate Committee on Local Government referred the bill unamended to Appropriations.
- SB21-232 - Colorado Opportunity Scholarship Initiative Displaced Workers Grant by a vote of 7-0 the Senate Committee on Education referred unamended to Appropriations.
- SB21-179 - Colorado Opportunity Scholarship Initiative Advisory Board by a vote of 9-0 the House Committee on Education referred unamended to House Committee of the Whole.

At the federal level, every year ahead of the annual appropriations process, House CTE Caucus Co-Chairs Reps. Jim Langevin (D-RI) and G.T. Thompson (R-PA) circulate a sign-on letter to the Appropriations Committee requesting robust funding for the Carl D. Perkins Career and Technical Education Act (Perkins) in that year's Labor, Health and Human Services, and Education Appropriations bill. Committee members view these sign-on letters as a critical part of the process because they show the breadth of support a specific issue has, making this letter's success critical.

Ask your Representative to sign onto the letter and show support for Perkins CTE in FY22.

- Sarah added that modification of CDIP funds (HB1266 Industry Certifications) intention to align will elevate the top 10, but leave the rest in there also. There will be more verbiage on how to use those funds. It will also have more data needs. They are involving CredentialMatters.org to address supply and demand.
- Debbie encouraged everyone to utilize the ACTE newsletter Letters to the Senators and Congress members. This is a quick and easy form to complete and then emails are generated with your information and sent. These emails/ letters are counted and make a difference.
- **Membership/Nominations** – Janet Renden
 - Nothing new to report at this time.
- **Program of Work** – Paula Herrmann
 - New website reveal, encourage engagement and expand networking, "Admin spotlight," need nomination for next one, professional development, focus on leadership support and things that can be implemented right away. Hopefully we can deal with the hard topics that will be supportive to all staff, build trust, teamwork, mentoring for new staff.
 - Encouraging participation for CACTE, CACTA

- **Social and Exhibits** – Gill Thompson/Julie Wright - Sent a letter to exhibitors letting them know we still want to partner with them moving forward. It also included a Save the Date for CACTA in 2022.

Liaison Reports:

- **ATC Liaison** – Linda Van Doren
 - Lots of amazing things happening at the ATCs:

TCR:

The additions of a new program (Firefighter 1) and new sections of existing programs (Esthetician, Medical Assistant, HVAC, and Automotive). We are opening up additional opportunities for concurrent students to take M.A. and HVAC.

We are also excited about being able to utilize some new space (the alternative school located on campus is moving to their own site) for some of our new offerings.

We are continuing to open up partnerships with additional high schools in our service area to better meet the needs of all of the communities that we serve. We are also excited about being able to have an in-person outdoor graduation!

Pickens:

We are continuing to deliver classes virtual, hybrid, F2F...in rotating cohorts of 15:1 and 9:1 in A/B/C days and A/B weeks.

We are still thrilled to have the opportunity to continue to serve our students in this unique setting.

We are planning to have a brief summer session to ensure all skills check offs take place for our students and get them fully prepared to take boards...

Pickens is working to develop a Pathways to Teaching program in partnership with APS and CareerWise for education apprenticeships.

We are continuing to explore more apprenticeships through the health pathway and available grants with CareerWise.

We are slowly and methodically working towards proposing and building a Transportation Bldg at Pickens due to the high demand for automotive, collision, and diesel technicians.

Pickens is rolling out our new virtual Customized Training for short term credentials to enhance our current programming.....check our website for details.

This new option will give us the opportunity to upskill and reskill displaced workers and contribute to the Colorado Economic Comeback.

It will also create stackable credentials for current students enrolled in current programs.

We have learned a lot during this time of exploring new platforms for learning to enhance our delivery for this new normal.

We are looking to the future of how we can do things differently to increase our enrollment through more hybrid and remote learning options which will increase space for skills check offs while serving more students and meeting the demands of wait list and workforce needs...stay tuned.

They have just recently received a variety of grant monies.

Emily Griffith:

Partnering with the National Restaurant Association Educational Foundation on their RYRA (Restaurant Youth Registered Apprenticeship) programming

In partnership with MSU Denver, we are building a Public Health and Behavioral Health program

We are developing a Virtual Design & Construction program for a fall of 2022 launch

We launched our Construction Essentials program and reopened our Massage Therapy program this spring

We're preparing for a gradual reopening of our student-run enterprises such as our day spa, salon & barber shop, and cafe

We've partnered with the Modern Eater for our virtual cooking programs

We renewed our partnership agreement with Housed Working & Healthy where we provide culinary training programs

We are working with other adult education and English language providers to develop a pre-apprenticeship program in the trades and in healthcare

We have executed a robust partnership with DHHA in healthcare and food service

Just presented Innovations in CTE Grant

- **CACTE Board Liaison** – Debbie Nelson
 - 2021 CACTE VIRTUAL SUMMIT - July 19-22
 - Virtual format using Whova online event platform for more robust experience
 - PLEASE plan to attend yourself and please encourage your teachers and counselors' attendance with monetary support, especially those in leadership positions
 - Schedule is more like in-person, with 2 keynote speakers, 5 breakout sessions and Division Spotlight time included
 - Registration is \$250 for members, \$300 for nonmembers, \$400 for reg + 1 yr dues (new or renewing)
 - Be sure your folks needing credentials understand that they'll need to do the CCCS

online class – no face-to-face class this year

CTE LEARN

- Awesome member benefit with ACTE; nonmembers can also access, just costs more
- Online professional development - some w a fee, some free
- Institutional subscriptions available – check out suggestions for use here – there is no longer a minimum people.
- USE <https://co.ctelearn.org> - take a look around! If you add co in the address, we get recognition and discount for this

LEGISLATIVE ISSUES

- Legislative Committee is monitoring bills and providing Tonette with feedback
- Tonette’s contract expires June 30, 2021
- CACTE intends to renew with her
- Thank you for continuing your \$8000 contribution to her current \$25,000 compensation

CACTE EXCELLENCE AWARDS

- ACTE/CACTE and CACTE Specific awards are listed on website - nomination portal is open
- PLEASE think about your counselors and nominate a deserving person for Counseling & Career Development Professional Award
- Both nominator and nominee must be members
- PLEASE nominate folks for all other awards – remember to submit Kristi Weaver for Admin of the Year!
- Ideas for 2021 CACTE Hall of Fame nominees?
- Looking for a new Secretary (2 year position), support on our website.

IAED/DEI WORK W CCCS

- CACTE is partnering with CCCS in this work
- CACTE Board has a resources spreadsheet to share ideas/finds/thoughts
- Colorado has 3 ACTE IAED Mentees – Chris Juarez, Elina Medina and Cristina Sanchez Serrano

MISCELLANEOUS TOPICS

- CACTE is looking for secretary candidates
- Secretary – ability to type and capture meetings succinctly; 2 yr commitment
- Congrats to Jessica Bright, April CACTE Member of the Month, nominated by Paula Herrmann!
- Please encourage your teachers’ membership in ACTE/CACTE with monetary support
- Feedback is always welcome on e-newsletters, website, other CACTE activities – we are striving to make the association responsive to members!

FUTURE CACTE CAREERTECH SUMMIT DATES - Mark Your Calendars!

- 2022 Beaver Run Resort, Breckenridge, July 17-21
- 2023 Loveland Embassy Suites, July 16-20
- 2024 – likely Grand Junction.....July 21-25
- 2025 Loveland Embassy Suites, July 20-24

- 2026 - maybe Pueblo.....July 19-23
- 2027 Loveland Embassy Suites, July 18-22

- **CCCS Liaison** – Sarah Heath

Hopefully all new program approvals have been submitted for programs that you will be claiming student information for next school year. Brand new programs for next year will be due on April 1st. Revisions for classes due by May 15th. Post-secondary deadline is May 15th.

CTSO's will be updating guidelines for next school year regarding travel and equity issues (FFA Virtual and f2f) during the summer, larger vs smaller numbers of members).

- **Community College Liaison** – Victoria Bobo

- **Trinidad State Junior College**

Trinidad State reported that all CTE classes have been face-to-face since Fall. They had some issues with in-person offerings but overall this instructional format has worked well and students have liked it. They made some adjustments to accommodate for COVID-19. Students have liked having some contact via face-to-face instruction.

Trinidad State also reports that their unmanned aviation drone program is ramping up, and they are starting efforts toward creating a BAS in Gunsmithing.

Colorado Mountain College

CMC reports making significant progress with re-evaluation of programs during the pandemic period. They are looking at class scheduling and delivery options and moved a lot to hybrid or a live synchronous streamed environment. They have found that activities that involve more classroom repetition can often be moved online. They are adjusting numbers of courses for face-to-face instruction vs. online. They are seeing more value being placed on industry partnerships, especially from their legislative members in the region.

Their Ski Ops Program has been using QR codes placed strategically on snow cats that link to refresher videos for enhanced instruction in snow cat operation, and this has been successful. In addition, their healthcare programs are ramping up in Steamboat.

Pikes Peak Community College

PPCC reports that their Surgical Technician program launched and their Physical Therapist Assistant program is gearing up to launch in 2022. They have new state-of-the-art equipment at their Center for Healthcare Simulation Education.

Front Range Community College

FRCC reports that their new Healthcare Career Center opened at the Larimer Campus. They are making significant changes with their Medical Assistant program to be in alignment with their apprenticeship program.

Community College of Denver

CCD reports that they received final approval for its Supply Chain Management Certificate. They will be launching this program in the Fall.

- **Secondary Liaison (rural)** – Roxie Aldaz

- She has not been able to interact with other teachers as they have been totally virtual. Hopefully they will be back in person soon. Their FBLA Conference was amazing, being able to share information on line – to test, present and attend conference, podcasts, etc. Very concerned about the number of teachers leaving the profession, especially in the rural areas.
- **Secondary Liaison (metro)** – Stacy Miller/Dawn Bauer
 - Will need to update her list to get more information from other area districts.
 - DPS – doing a lot of work around equity. Our WBL opportunities are expanding and student have more access
- **Web Liaison** – Chris Duran
- **Hotel Logistics Liaison** – Teina McConnell
 - No update from the last meeting

Unfinished Business:

- **New website discussion, preview** – Chris D.
 - There has been lots of learning with the new online platform. We want the new site to be easy to access and have a “Wow” factor. The new site it is live now and hopefully ready to push out to the network soon. Chris showed the committee the sight, what he has done and plans for the future. He will be removing the old website and directing to the new site soon. They will also have a way to track what parts of the web site have been visited the most or least.
 - www.cacta-co.com This will be the link for the new CACTA web site. Chris is looking for anyone who would like to be on a committee to create, update and support the website. They will be working with Nathan with AppleHans Designs who has built the website.
- **Leadership and professional development**
 - Facilitator volunteers, ideas –none discussed
- **Division Day for CACTE**
 - Kristi Weaver has created a Tool for teachers that she will demonstrate.

New Business:

- **SWAG reveal** – Paula modeled the pullovers that are available to the Board members at a discounted price as an appreciation for their volunteering and as a great marketing tool for CACTA. Please contact Jessica Bright to place your order.
- **Needs for end of the year:** none stated

Other Business: There will be no Task Force meeting at this time.

Adjournment: 11:29am by Paula Herrmann