



**Colorado Association of Career and Technical Administrators  
CACTA Business Meeting Minutes**

July 20, 2022

3:00-4:00pm

**CACTA Mission and Vision:**

*The **mission** of CACTA is to promote professional leadership and development of members to ensure Career and Technical Education within the education systems of Colorado will meet the continually changing education and training needs of students and business/industry.*

*The **vision** of the CACTA Board is to energize and communicate the passion and value of Career and Technical Education (CTE) throughout our communities.*

**Attendance:**

**Call to Order:** Called to order by Paula Herrmann at 3:07pm.

**Roll Call:**

Jessica Bright - here

Nikki Carter - here

Paula Herrmann - here

Chris Duran - here

Tammy Ward - absent

Janet Renden - here

Rebecca Morlan - absent

Duane Roberson - absent

Gill Thompson - here

Teina McConnell - absent

Laurie Krizman - absent

Linda Van Doren - here

Julie Simms - absent

Debbie Nelson - here

Sarah Heath - here

Victoria Aycock - here

Roxie Aldaz - absent

**Approval of Minutes:** April 21, 2022

**Welcome:** Installation of new members of Executive Committee

Debbie Nelson, CACTE Executive Director swore in all Executive Committee officers - Paula Herrmann (Past President), Nikki Carter (President), Jess McAllister (Secretary), Jessica Bright (Treasurer)

**Secretary Report** – Jessica Bright, on behalf of Laurie Krizman

No Secretary report at this time.

**Treasurer Report** – Jessica Bright

Combined total of around \$7,000 and working on tax documentation for CACTE due in August.

**Reports of Standing Committees:**

- **Audit/Budget** – Jessica Bright – see Treasurer Report
- **Awards/Archives** – Chris Duran  
Named CACTE Awards Chair and will continue work to CACTA Awards. Tammy Ward has moved and is not longer serving as the Awards chair.
- **Communications** – Janet Renden  
Continue to manage the membership list for CACTA. If you have any updates on contact information, contact Janet directly.
- **Legislative** – Duane Roberson (absent); Janet Renden  
Legislative update provided at CACTE conference.
- **Constitution/Bylaws/Resolutions** – Rebecca Morlan (absent), Kate Wagner stepping into the role and will touch base with Nikki Carter regarding a few updates to align with CACTE.
- **Membership/Nominations** – Janet Renden  
Don't have updated numbers after conference but will get with Membership Chair for CACTE to work on a membership campaign.
- **Program of Work** – Paula Herrmann  
Announced how to be a member of the board and the current openings. Program of Work has been the conference, website development, the challenge of change theme for the previous year
- **Social and Exhibits** – Gill Thompson  
Nothing to report.

**Liaison Reports:**

- **ATC Liaison** – Linda Van Doren  
Emily Griffith: We are preparing to launch our Welding shop upgrade - this will improve our electrical and HVAC systems and enable us to increase enrollment. In addition, this fall we are

adding a plasma cutter and robo-welder to our program. We are excited to expand our auto collision program to a full-time program in the upcoming year, increasing enrollment and eliminating waitlists. We have opened our evening Esthetician program - increasing enrollment and chipping away at the waitlist. We will be expanding our ability to serve our New American students, as we open a new campus in the fall for ESL and adult education.

Pickens: Starting a new Fermentation Science (brewing) program at night/post secondary only. Continuing to work on virtual stackable credential programming through Ed2G. Developing an August start for Apprenticeship to Teaching (A2T). Grand Opening of the 18 chair Pickens Barbershop Fall 2022. Continuing to move forward with plans for a Pickens Transportation Bldg. Architectural drawings are complete. Working on partnerships and funding. CDLE Registered Apprenticeships up and running and expanding in CNA, Dental, A2T, more to come. We are doubling our team for Customized Training to meet the demand of Apprenticeships, short term credentials and grant opportunities. Looking forward to next year with a full enrollment and consistent face to face delivery. Great opportunities happening with the Colorado Comeback for upskilling, reskilling, and new skilling. Pickens is honored to continue to contribute to the economic recovery initiative in Colorado.

Technical College of the Rockies:

We are launching our Construction Trades program this Fall. It is a partnership with Habitat for Humanity. We received \$250,000 in grants to help launch this program. Part of this effort includes the remodeling of a building to house our classroom instruction. We have retooled our Cosmo/Barber/Esthetician and Nails programs to expand capacity and reduce wait lists. As part of this process, we have done some remodeling and have added a Barber Shop and additional classroom space. We are excited to announce CJ Cannell as our new Assistant Director. Tony Bowling has shifted over to be in charge of operations.

Enrollment looks great for next year!

- **CACTE Board Liaison** – Debbie Nelson  
Hours and hours and hours making the 2022 Summit a reality; hours with a website redesign team; hours to keep CACTE running as smoothly as possible - see details in Whova under CACTE Annual Business Meeting, Executive Director Report :-). Thank you for the financial support for counselors to attend the conference.
- **CCCS Liaison** – Sarah Heath  
Report given through State of the State at CACTE. Specific things specific to Business Meeting at CACTA - Sarah Heath is leaning into the Department of Education and have consistent messaging when it comes to collecting data.
- **Community College Liaison** – Victoria Aycock  
Colorado Mountain College (CMC): John Lawrence is the new Dean at CMC. CMC is also looking to expand programs in their service area; they are looking to make more stackable, financial-aid eligible programs and create pathways between two-year and four-year degrees.

Front Range Community College (FRCC): FRCC has a new president joining in August, Dr. Colleen Simpson. Please check out the announcements at the following links for more information: Chancellor Joe Garcia's announcement, FRCC's President announcement

Arapahoe Community College (ACC): The college has several personnel changes, including a new Provost and Vice President for Instruction, Dr. Cheryl Calhoun. ACC is hiring a new CTE Dean who will oversee both Business and Computer Technology programs. There is a new chair of Computer Technology coming on board in August. The college is also currently restructuring in each division, including instruction.

The Dean of Math, Sciences, and Automotive Programs, Chris Juarez, announced that new classes in electrical vehicle maintenance will be offered soon to help ensure students in the college's Automotive programs are well-prepared for current industry needs.

- **Secondary Liaison (rural)** – Roxie Aldaz  
Nothing to report.
- **Secondary Liaison (metro)** – Shelley Goerd  
Created list of contact information for Metro schools. Will work with the incoming president to find opportunities to discuss PD and metro area networking. Would like to have a consortium for the Metro Liaisons to get together and connect throughout the year.
- **Web Liaison** – Chris Duran  
Website developer had two proposals and would like to move forward with a \$500 annual contract to keep the domain as Chris Duran and Jessica Bright can manage the content since the structure has been built.
- **Hotel Logistics Liaison** – Teina McConnell (absent); Mary Krisko  
Incoming hotel logistics liaison and CACTA Mid-Winter Conference February 8-10, 2023 at the Embassy Suites Loveland. This is the year we are

#### **Unfinished Business:**

- **Program Spotlight & Admin Spotlight** - need for the website. Chris Duran will update links on the website to update information and provide nominations.

#### **New Business:**

- **New position available-Awards/Archives**  
Chris Duran will continue to manage Awards and need to find
- **New Executive Committee Members - effective July 1, 2022**
  - **Duane Roberson - President-Elect** (CTE Director, Colorado Springs D11)
  - **Jessica McAllister - Secretary** (CTE Coordinator, Lewis Palmer D38)
- **New Committee Leaders** – to be appointed in April, 2022, specific date TBD.
  - **Hotel Logistics Liaison** – Mary Krisko, (CTE Coordinator, District 49)
  - **Constitutions and Bylaws** - Kate Wagner, (CTE curriculum specialist, DPS)

**Adjournment:**