



Colorado Association for Career and Technical Administrators
CACTA Mid-Winter Board Meeting Agenda

February 10, 2023

8:30am - 10:00am

CACTA Mission:

The mission of CACTA Board is to promote professional leadership and development of members to ensure Career and Technical Education within the education systems of Colorado will meet the continually changing education and training needs of students and business/industry.

The CACTA Board vision is to energize and communicate the passion and value of Career and Technical Education (CTE) throughout our communities.

Call to Order: Nikki Carter at 8:39 am

Attendance Members: QR Code on tables - LiAnn Richardson

Jessica McAllister, Nicole Carter, Duane Roberson, Paula Hermann, Andrew Vidockler, Daniel Sandoval , Katie Parker, Matt Buchler, Donna Greene, Deniece Cook, Roxie Aldaz, Kathleen M Mena, Ron Hruby, Charles Webber, Kate Wagner, Judy Howell, Lori Cooper, Christopher Madrill, Vicki Aycock, Jaime Fiorenza, Paula Herrmann, Patricia Duhalde, Beth (Elizabeth) Collins, Victoria Crownover , Crystal Zawodsky , Kristi Weaver, Woody Longmire, Shelley Goerd, Debbie Nelson, Sheri Bryant , Mary Krisko, Alyssa Horlick, Chris Duran

Approval of Minutes – July 20, 2022

-Motion made by Kate Wagner, seconded by Alyssa Horlick - motion carries.

Welcome: Nikki Carter

Secretary Report – Jessica McAllister -

-The executive board has been busy modifying and creating documents/resources to keep us organized as we work together under the leadership of Kate Wagner. The bylaws - which we will be voting on today and the Policies and Procedures Manual which is still under construction - are both striving towards better alignment with our parent organization - CACTE.

-The minutes and agendas of our CACTA meetings are located on the CACTA website at <https://www.cacta-co.com/meetings-minutes>.

Treasurer Report – Jessica Bright

-Record breaking 206 registrants for the conference with approximately 20 new CACTA members.
-Full financial report will be given at April board meeting.

Reports of Standing Committees:

- Audit/Budget – Jessica Bright
-Nothing to report for Audit
- Awards/Archives – Chris Duran/Ron Hruby

[-Awards criteria and importance of nominating](#)

-In an effort to strengthen the awards and promote excellence in the field, we hope to establish criteria for the awards that will encourage CACTA members to nominate their colleagues. We hope this will lead to more nominations from our colleagues.

[-CACTA Padlet Notes](#)

-Interest in gathering feedback from CACTA and CACTE at each respective conference. -With input from membership of both organizations, ambitions to create a scoring rubric to help clarify the criteria which will go live after CACTE.

- Communications/Membership – Janet Renden
 - No report
- Constitution/Bylaws/Resolutions – Kate Wagner
 - Conducted vote on bylaws.
 - Motion made by Kate Wagner, seconded by Woody Longmire
 - Discussion:
 - Changes and updates to reflect CACTE Bylaws
 - Kate Wagner moved to amend the main motion by striking the current language from Article 12, Section 2, which reads, "Notice of the proposed amendments shall be provided to the CACTA Secretary forty-five (45) days prior to the scheduled meeting." and replace it with the language from the CACTE bylaws Article 11, Section 2, which reads, "Notice of the proposed amendments shall be provided to the members no later than thirty (30) days prior to the annual business meeting at which they will be considered."
 - Seconded by Woody Longmire, amendment passed unanimously
 - Given the revised amendment to align article 11, section 2 with CACTE bylaws, motion passed unanimously.
 - Approved modifications will be made by Kate Wagner
 - Bylaws will be posted on CACTA website - <https://www.cacta-co.com/test-page>
- Legislative – Duane Roberson/Woody Longmire
 - In the middle of legislative session - no reports at this point.
 - Will keep membership apprised of any votes. Some adult & family ed legislation (not necessarily CTE)
 - Woody and students will be traveling to the capitol to meet with legislators regarding CTE
 - CACTE website has a legislative priorities document and bill report for reference to inform conversations with legislators. <https://www.acteonline.org/advocacy/advocacy-resources/>
- Program of Work – Nikki Carter
 - [W 22-23 CACTA POW.docx](#)
 - First three columns are designated by CACTE, final column “updates” is CACTA’s response to the areas.
 - 3 Areas
 - [Advocacy and Awareness](#) - promote admin spotlights and/or program spotlights to administration for advocacy and to communicate the value of CTE
 - [Member value and Engagement](#) - Communications (Website) Using this as a primary tool for communications, ideas to add in regard to Membership.
 - [Inclusion, Access, Equity, Diversity](#) - Equitable access: Offering Brave Dialogues at CACTA Conference- Pre-conference, no cost will hopefully attract people to session
 - Appreciation for the tool - assures responsiveness and alignment to CACTE
 - Suggestions for Division Day around these topics

- Social and Exhibits – Gill Thompson
 - 14 total exhibitors
 - 4 half page adds
 - 2 coffee bar sponsorships
 - Raised \$7,590.

Liaison Reports:

- **ATC Liaison – Linda Van Doren**

- Pickens Technical College:

- Pickens has been rated One of the Top Trade Schools In Denver by Expertise.com
- Pickens has also been Rated One of the Best Community Colleges In Colorado by Intelligent.com
- Small Business Management opening Tax Prep Help Center for the 5th season
- Continuing to increase apprenticeship opportunities for Pickens students
- Continuing to work on virtual stackable credential programming through Ed2G
- Great first year for Apprenticeship to Teaching (A2T)
- Continuing to move forward with plans for a Pickens Transportation Bldg. Architectural drawings are complete. Working on partnerships and funding.
- CDLE Registered Apprenticeships up and running and expanding in CNA, Dental, A2T, more to come.
- We have tripled our team for Customized Training to meet the demand of Apprenticeships, Short Term Credentials and grant opportunities.
- Pickens Cosmetology Occupations Department featured on Channel 2 and Fox 31 News
- Great opportunities happening with the Colorado Comeback for upskilling, reskilling, and new skilling.
- Pickens is honored to continue to contribute to the economic recovery initiative in Colorado.

- Technical College of the Rockies - in Montrose.

- Realized an 8% increase in enrollment compared to last year
- Launched the Construction Trades program
- Expanded the Allied Health Program regionally, capitalizing upon a hybrid approach to our geographically isolated serviced areas
- Securing articulation agreements with Western Colorado Community College/Colorado Mesa University and Western Colorado University
- Increased participation in FWYS grant by 82%
- Hosted on-site tours for over 400 prospective students
- Increased First-time Full-Time enrollment by 50% vs 21-22 school year
- Added Job Placement Specialist
- TCR hosted a two-week CTE career exploration camp for 200 5-8th graders
- Welcomed new Director Randal Palmer and Assistant Director CJ Cannell

- Emily Griffith Technical College:

- EGTC exceeded our accreditation and institutional goals and achieved 82% program completion, 85% placement in-field, and 99% licensure across our programs.
- EGTC is the fourth largest postsecondary certificate conferrer in the state, following CU, CSU, and Metro, and #10 in credit hours awarded in the state
- EGTC is running classes at the Mosaic Campus, formerly Johnson & Wales, and the school's fourth campus, serving as a hub for New Americans
- EGTC continues to grow our apprenticeship division, receiving two significant grants that have allowed us to expand services and increase staffing. We have tripled our staff to support our

apprenticeship partners, launched several new apprenticeship programs, and our Dean of Apprenticeship, Kelsey Glass, received an Apprenticeship Champion award by CDLE.

-Launching a pre-apprenticeship program in construction in the fall

-EGTC celebrated its 107th anniversary of opening by providing free soup to all students and employees on February 9, continuing a tradition begun by our namesake founder.

-We are proud to continue to serve all who wish to learn and support the state's economic growth and recovery from COVID-19

- **CACTE Board Liaison – Debbie Nelson**

- 2023 CACTE CAREERTECH SUMMIT

- Planning for an in-person Summit, July 16-20, at Embassy Suites in Loveland

- According to evaluations, district-level financial support of people attending matters!!!!

- Watch the website for details! <https://www.cacte.org/2023-cacte-careertech-summit>

- Call for Proposals should open ~March 1 - find link

- Registration should open ~March 15

- Early bird member rate through May 15 - \$475; \$625 w dues, unless CBAM, then \$650

- Non member rate - \$645; \$795 w dues, unless CBAM, then \$820

- Lodging rates will range from single/double at \$153 to quad at \$183 per night.

- Most folks will want to be in attendance Tuesday 7/18 - Thursday 7/20; the annual Secondary CTE Credentialing session will be on Monday, 7/17

- LEGISLATIVE ISSUES

- 2023 CACTE Legislative Priorities document is complete and on the website for use!

- 3 overarching priorities:

- *Economic Recovery & Workforce Development

- *CTE Teacher/Instructor Emergency

- *Education Funding: K-12 & Higher Education

- Please use it as you interact with legislators!

- Legislative Committee is monitoring bills and other happenings, providing Tonette/Dylan with feedback; CACTA is well-represented on the committee :-)

- CTE Month Celebrations are happening all month: “like” CACTE posts on Twitter, Instagram and Facebook; use these hashtags on your own social media posts (work and/or personal): #coleg #CTEmonth #CareerTechEd #CTEworks4CO

- CACTE EXCELLENCE AWARDS

- PLEASE nominate folks for all awards - it's never too early to start preparing for nominations

- See info and awards guidelines on website - <https://www.cacte.org/cacte-excellence-awards>

- Be thinking about deserving folks for 2023 CACTE Hall of Fame nominations – shoot an email to cacte@cacte.org with ideas

- COLORADO CTE LEARN

- Awesome member benefit with ACTE

- Online professional development - some w a fee, some free

- Focus on effective and proven teaching/leading strategies with CTE in mind!

- Super cool FREE section available to use with students - CareerPrepped

- Organization subscription is FREE and tailored to your needs!

- CACTE members get a 10% discount - email Debbie

- Check it out!

- MISCELLANEOUS TOPICS

- Encourage your new (and veteran) CTE teachers, administrators and counselors to be ACTE/CACTE members by allowing dues payment from CTE funds - sticking together matters!
- Membership can be a teacher retention tool, providing a community of others teaching the same thing, even if they are the only one in your district, they aren't alone!
- At the very least, please consider supporting those involved in Division and CACTE leadership positions by paying their dues.
- CACTE is looking for officer candidates
 - *President-Elect - must have served previously on CACTE Board; 3 yr commitment
 - *Secretary –familiarity with Google Workspace is helpful; 2 yr commitment
- Feedback is always welcome on e-newsletters, website, other CACTE activities - we are striving to make the association responsive to members!

-FUTURE CACTE CAREERTECH SUMMITS

- 2023 Loveland Embassy Suites, July 16-20
- 2024 Grand Junction, July 21-25
- 2025 Loveland Embassy Suites, July 20-24
- 2026 – maybe Pueblo? or Breckenridge?
- 2027 Loveland Embassy Suites

● **CCCS Liaison – Sarah Heath**

-Reminders from the State of the State:

-Please join us for CTSO State Conferences -

<http://coloradostateplan.com/wp-content/uploads/2022/11/CTSO-Conferences-2023-1-1.pdf>

even if to just have one of us walk you around to show the in's and outs of the event.

-We are preparing for a really big fall in 2023, with CLNA and stakeholder meetings for our next strategic plan. We hope that you will join us in creating your district or college level CTE plan as part of the process. We will be using Advance CTE's "CTE Without Limits" as our guidepost.

-We look forward to getting feedback from our Opportunity Gap Analysis pilot group as we roll out the dashboards and heat maps to all districts and colleges with a kick off at CACTE.

-Please be on the lookout for more information on expanding our professional development offerings outside of our typical supports for reporting and please check the website for reporting support times.

-Join Sarah in her Webex room for third Thursdays at 3:30 for a CTE admin connection time.

[-https://cccs-meetings.webex.com/meet/sarah.heath](https://cccs-meetings.webex.com/meet/sarah.heath)

-We will start on 2/16.

-Please continue to check out website for updates at www.coloradostateplan.com as we continue our work.

-Happy CTE Month and thank you for all you do!

● **Community College Liaison – Vicki Aycok**

-Productive post-secondary breakout session at CACTA. Discussions included:

-Credentialing

-Perkins Plans

-CIP Codes

-Post-secondary Summit (PACE) in summer

-Reach out to Vicki with requests for additional post-secondary sessions at CACTA and CACTE - hoping to expand

● **Secondary Liaison (rural) – Alyssa Horlick**

-A short questionnaire was sent via email on February 2nd to rural CTE school districts. -District contact information was found on the Colorado Gateway, however, it was difficult to determine who the primary

contact person for each school district is. -Currently trying to get a most-updated contact list for rural CTE programs to reach as many programs as we can.

-Guidance to email Adam.

-The questionnaire asked school districts to provide a few highlights of their programs, if they had areas of concern, and if there was an interest in meeting for collaboration.

-28 out of 147 school districts responded to the questionnaire.

-The majority of responses said there was an interest in having rural CTE meetings for collaboration, either in-person or virtually.

-Many of the school districts report having issues that are far too common across the country.

-Staffing shortages

-High turn-over

-Unable to get qualified CTE instructors, all while having to wear multiple hats in a small school setting.

-It is difficult for small school districts to jump through all of the hoops required by the state to receive CTE funding while trying to do other jobs simultaneously. -Many have had to start over programs after COVID, and are waiting for instructors to be eligible for CTE certification.

-CTE Highlights from the rural school districts:

-Big Sandy's Industrial Arts program is making high quality furniture and competing at fair.

-Montezuma-Cortez has a coffee shop and screen printing business run by ACE students and technical theatre program that produces two shows a year and where students run tech for touring concerts, a strong catering program where students go out into the community and cater events, and an art program where students recently hosted a show at one of the local art galleries.

-Miami-Yoder's greenhouse production class creates a business that focuses on our annual spring plant sale where students grow and manage their plants from seed all the way through to the business side of selling, distribution, and customer service.

-Healthcare and emergency services for high-demand jobs.

-Weld RE 5J is opening a new comprehensive high school with 14 CTE state approved pathways and more than 20 Continuing Education opportunities on our campus.

-Bennett is partnering with several agencies around them to create healthcare and emergency service pathways for high demand jobs.

-Sargent School district has an amazing Aviation program that is helping students get their private pilot's license by graduation.

-Many schools have begun to adopt student based enterprises by having a school store.

- **Secondary Liaison (metro) – Shelley Goerd**

-Feeling inspired by rural efforts. Ambition to send a questionnaire similar to rural.

- **Web Liaison – Chris Duran**

-No updates - excited about the new look and feel of the website.

-Please continue to share program updates/spotlights - emphasis on equity.

-Would like to highlight some rural schools.

- **Hotel Logistics Liaison – Jessica Bright/Mary Krisko**

-Next Conference (CACTA) - February 7 - February 8, 2024

-Hoping that more people will continue to be engaged

-Working with hotel to try and have expanded spaces.

-2 more years on this contract

-Will meet in April to consider what happens after the contract (in 2026).

-Open to moving to other areas of the state. Suggestions please.

Unfinished Business:

New Business:

- **CACTE Summit 2023 at Embassy Suites Loveland, CO - CACTA Division Day**
 - Google form about the conference seeking feedback
 - To include Division Day that will occur at CACTE
 - Alignment with Program of Work

- **Nominations for President-elect for 2023-2024**
 - This position will be installed at CACTE Summit 2023
 - President-Elect – CACTA member for at least 1 year.
 - This is a 3 year term, moves 2nd year to President, then 3rd year Past-President. Creates teamwork with executive committee
 - No nominations were made
 - Request to forward to colleagues/friends
 - Nominations will remain open
 - Board members will begin reaching out to potential candidates.
 - Once nominations are secured, members will vote by Google Form
 - In the event that no nomination is made, Robert's Rules will take precedence
 - Current President-elect will serve as President
 - Current President will serve as Past-President

- **Other?**
 - Consideration for future CACTA drawings and prizes:
 - CACTA swag
 - School-based Enterprise Swag
 - Consideration for CACTA swag for legislators
 - Can only be donation - no sales
 - Retirees maintain rights and privileges as members. Call ACTE to let them know of retirement
 - Pikes Peak Community College is now Pikes Peak State College
 - Still a part of CCCS
 - 4-year degrees (i.e BSN)
 - Promotes eligibility for transfer to out of state college/university

Upcoming Important Dates:

- CACTA Board Meeting, April 26, 2023 (Lewis-Palmer School District)
- CACTE Summit, July 16-20, 2023, Loveland, CO - CACTA Division Day
- CACTA Business Meeting, July, 2023

Adjournment - 9:52 am