



**Colorado Association of Career and Technical Administrators
CACTA Business Meeting Minutes**

February 11, 2022

8:30am-10:00pm

CACTA Mission and Vision:

*The **mission** of CACTA is to promote professional leadership and development of members to ensure Career and Technical Education within the education systems of Colorado will meet the continually changing education and training needs of students and business/industry.*

*The **vision** of the CACTA Board is to energize and communicate the passion and value of Career and Technical Education (CTE) throughout our communities.*

Attendance: Sign in sheet attached

Call to Order: by Paula Herrmann at 8:39am

Approval of Minutes – October 14, 2021 Motion to approve-Debbie Nelson, 2nd Alan Golden

Welcome: Paula Herrmann

Secretary Report – Laurie Krizman – no report

Treasurer Report – Jessica Bright

As of 2/10/22: Checking Balance: \$17,910.34 Savings Balance: \$14,424.38

Registration for the conference was 149 attendees and 14 exhibitors. Through our registration, we had 33 people create new memberships with ACTE/CACTE/CACTA, and 27 renewals. Next week, I will be able to transfer money for membership, work on hotel final billing and will report back at April meeting our conference financial report.

Reports of Standing Committees:

- **Audit/Budget** – Jessica Bright – see Treasurer Report
- **Awards/Archives** – Chris Duran/Tammy Ward

The Awards Committee sent out the all-call for nominations for four categories and received multiple nominations in each. Winners were: Administrator of the Year (Mary Krisko), Emerging Leader (Tessa Gargano), Equity Champion (Chris Duran), CTE Champion (Nikki Lester, zSpace), as well as one Retiree (Laurie Krizman). Thank you so much to all those that submitted nominations! Congrats to our winners. Chris will be putting a live button on the CACTA website for the award nominations so that people can elect someone anytime during the year.
- **Communications** – Janet Renden

Janet met with several Board members last month and discussed ways to ensure that the Listserv is consistently current/up-to-date. Look for a Google Form link on the CACTA website coming soon.
- **Constitution/Bylaws/Resolutions** – Rebecca Morlan – no report

- **Legislative** – Janet Renden/Duane Roberson
- **Membership/Nominations** – Janet Renden
 - Most current membership number is 121. This number is approximately 1 month in arrears. Janet met last week with the CACTE Membership group and they discussed ways to promote membership in CACTA/CACTE. More to come on that as plans evolve.
- **Program of Work** – Paula Herrmann
 - The CACTA conference was the POW.
- **Social and Exhibits** – Gill Thompson/Julie Simms
 - At the CACTA Conference this year, there were 12 Total Exhibitors + CACTE, 16 tables were sold along with 2 Full page adds and 2 half page adds for the printed Conference schedule, 3 Coffee bar sponsorships for a total dollar amount raised: \$6,610.00.
 - Exhibitors said the room worked well, partly due to the long break on the first day.
 - Two exhibitors said if CACTA created an Exhibitor Liaison position, they would join (x-cal and Zspace). I let them know that is a good idea, and if they sent specifics about what and how they would collaborate, it could be discussed at a board meeting.

Liaison Reports:

- **ATC Liaison** – Linda Van Doren

Emily Griffith:

- EGTC celebrated our 105th anniversary yesterday. Our Culinary Arts students made and distributed soup to all of our staff and students in honor of a long-standing tradition started by Emily Griffith over 100 years ago.
- The College of Trades, Industry & Professional Studies received a \$900,000 grant from HB21-1264 to upgrade our Welding program lab.
- Our College of Health Sciences & Administration is participating in the state-wide discussions on stackable pathways in Behavioral and Public Health that include articulated agreements with MSU Denver and CCD.
- Our English Language programs are seeing large enrollment surges from newly arrived Afghan evacuees, refugees and SIVs.
- The College of Creative Arts & Design is continuing our Competency-Based Education work with the Marzano Research Institute and we're mapping our Cosmetology and Barbering program curricula to competencies.
- Our Apprenticeship division has developed a DoL Registered Apprenticeship HVAC program with plans to launch in the spring.
- We successfully completed our Council on Occupational Education (COE) accreditation site visit to excellent outcomes.
- This fall we launched our postsecondary CTE Faculty Induction program - work that comes as a result of the Innovation Grant we received last year.

Pickens:

- We are continuing to pilot a few Hybrid programs this spring (Cyber Tech, Hospitality and Tourism, photo, dental) to continue best practices developed during the pandemic....with hopes of moving more programs into Hybrid in the future.
- Construction for a state of the art Horticulture building remodel/expansion Open House scheduled for February 15th.
- Continuing to work on virtual stackable credential programing through Ed2G
- Developing an Apprenticeship to Teaching (A2T) program for fall 2022.
- Breaking ground on the Pickens Barbershop February 28 with a potential partnership with Floyd's Barbershop.

- Continuing to move forward with plans for a Pickens Transportation Bldg. Architectural drawings are complete. Working on partnerships and funding.
- CDLE Registered Apprenticeships up and running for the 1st dental students in the state of Colorado in partnership with Stride Community Health.
- Celebrating Pickens 50th Anniversary this school year. Lots of events planned for spring 2022.
- Great opportunities happening with the Colorado Comeback for upskilling, reskilling, and new skilling.
- Pickens is honored to contribute to the economic recovery initiative in Colorado

Tech College of the Rockies:

- We are excited to announce the successful addition of our Firefighter program (our first graduates finished in December), our Electrician Apprentice training program (we started it in August), and the addition of Advanced EMT.
 - We recently went through our COE reaffirmation process.
 - We are excited to announce a partnership with Habitat for Humanity to A) help provide skilled construction workers to the local economy and to B) help meet the emerging shortage of affordable housing in the area. We have been awarded grants totalling over \$250,000 to launch this partnership effort to offer short term, stackable, construction credentials. There is a lot of interest in this partnership, and we think it could be replicated in other areas around the state.
 - We are hiring an Assistant Director. Let Allen know if you have any questions or are interested.
 - Exciting times at TCR!
- **CACTE Board Liaison – Debbie Nelson**
 - *2022 CACTE CAREERTECH SUMMIT*
 - o Planning for an in-person Summit, July 17-21, at Beaver Run Resort in Breckenridge. The 17th CACTE Board meeting only, 18th-19th Sarah's credentialing class, 19th – 21st regular conference for all.
 - o The plan is in-person and selected portions will be recorded and available after the conference. Handouts and information will be available on the website.
 - o CACTE is defining hybrid as:
 - recordings of General Sessions
 - recordings of selected Breakout Sessions available after in-person Summit ends
 - as many Breakout Sessions handouts/presentations in Whova mobile app as possible
 - o *According to evaluations, district-level financial support of people attending matters!!!!*
 - o Call for Proposals should open March 1
 - o Registration should open March 15 – early bird member prices through May 15 – \$425 for members, \$595 for non-members – will post on CACTE website soon
 - o Lodging rates will range from hotel room at \$172 to a 2 BR suite at \$287 per night.
 - o ****Perkins usage – If you have written CACTE in your Perkins grant - registration can be paid out of this year's expenses. Travel, hotel, etc, will be out of next year's Perkins grant if you have written it into your next year's grant and it has been approved prior to travel.**
 - **LEGISLATIVE ISSUES**
 - [2022 CACTE Legislative Priorities](#) document is complete and on the website for use!
 - o 3 overarching priorities:
 - Economic Recovery & Workforce Development
 - CTE Teacher/Instructor Emergency
 - Education Funding: K-12 & Higher Education
 - o Please use as you interact with legislators!

- Legislative Committee is monitoring bills and other happenings, providing Tonette/Dylan with feedback
- CTE Virtual Showcase for Legislators is happening all month
 - “like” CACTE posts on Twitter, Instagram and Facebook
 - Use these hashtags on your own social media posts (work and/or personal): #coleg #CTEmonth #CareerTechEd #CTEworks4CO
 - [CTE Month Proclamation](#) from Governor Polis, if you want to publicize! ☺
- *COUNSELING/CAREER DEVELOPMENT DIVISION COLORADO YOUTH CAREER FAIR*
 - CCD Division is planning this event to occur April 18-21 from 4:00-7:00 pm
 - Different career pathways will be featured each evening
 - Planning Business/Industry panels w at least one pathway teacher as well
 - [Check out the website for details as they develop!](#)
- *CACTE EXCELLENCE AWARDS*
 - [PLEASE nominate folks for all awards](#) - portal opens March 17, but it’s never too early to start preparing for nominations
 - Be thinking about deserving folks for 2022 CACTE Hall of Fame nominations – shoot an email to cacte@cacte.org with ideas
- *COLORADO CTE LEARN*
 - Awesome member benefit with ACTE
 - Online professional development - some w a fee, some free
 - Focus on effective and proven teaching/leading strategies with CTE in mind!
 - Super cool FREE section available to use with students - [CareerPrepped](#)
 - Organization subscription is FREE and tailored to your needs! [Check it out!](#)
- *MISCELLANEOUS TOPICS*
 - Encourage your new (and veteran) CTE teachers, administrators and counselors to be ACTE/CACTE members by allowing dues payment from CTE funds - it is ESPECIALLY in tough times that sticking together matters most. At the very least, please consider supporting those involved in Division and CACTE leadership positions by paying their dues.
 - CACTE website redesign is underway, by a team of St Vrain Innovation Center students
 - CACTE is looking for [officer candidates](#)
 - President-Elect - must have served previously on CACTE Board; 3 yr commitment
 - Treasurer – knowledge of QuickBooks helpful, not required; 2 yr commitment
 - Feedback is always welcome on e-newsletters, website, other CACTE activities - we are striving to make the association responsive to members!
- *FUTURE CACTE CAREERTECH SUMMITS*
 - Fingers crossed for in-person events - mark your calendars!
 - 2022 Beaver Run Resort, Breckenridge, July 17-21
 - 2023 Loveland Embassy Suites, July 16-20
 - 2024 – most likely Grand Junction, July 21-25 (?)
 - 2025 Loveland Embassy Suites, July 20-24
 - 2026 – maybe Pueblo?
- **CCCS Liaison** – Sarah Heath
 - Sarah thanked all of the Board members for their commitment. She thanked the new Program Directors for their dedication and attendance at CACTA. Gateway issues-Victoria and Jacque have been amazing with all of the work they have done on the Gateway. Victoria has done a tremendous amount of work since the Gateway

programmers are no longer available. There will be some positions open at CCCS: Position #1 will be data driven/extraction. Position #2 will focus on Gateway tickets. These are both remote positions as are most positions at CCCS now.

- **Community College Liaison** – Victoria Bobo – No report at this time.
- **Secondary Liaison (rural)** – Roxie Aldaz
 - As for most people and especially for educators, the last few years have been a challenge due to Covid. CTE educators were also challenged with learning and using our new Colorado CTE Gateway, continuing work on our CTE Comprehensive Regional Needs Assessments and following up with identified projects as we operate our CTE programs making sure they are connected to our 5 goals in our strategic plan. We have learned a lot, we have been supported a lot, we have worked a lot and now we want, need to be allowed to feel it is okay to continue with the programs we are working on to improvement and completion.
- **Secondary Liaison (metro)** – Shelley Brunjak-Goerd
 - Thank you to CCCS for all the help with the Gateway, no new things this year as we adjusted.
 - Many administrators are substituting in the classrooms and while this has been fun to connect with the students, it has also been a struggle and led to a lot of overtime work. Work-based learning is a focus for many of the metro areas.
 - The committee is looking to build a “Metro” community and meet quarterly moving forward.
 - The CACTA board and CCCS will work together to define what “metro” and “rural”.
- **Web Liaison** – Chris Duran
 - We are working to expand what our group wants/needs on the website and are always open your input
- **Hotel Logistics Liaison** – Teina McConnell
 - CACTA was a great conference. Hotel was very responsive. Many of the menus were chefs' choice due to supply chain issues. They did a great job with the food and service throughout the conference.
 - We are contracted through 2025.
 - Looking forward to seeing the feedback in the survey to ensure that we continue to improve the conference.

Unfinished Business:

New Business:

- There are concerns about filling positions on Boards, committees, and positions at schools.
- Professional Development (PD) how can we streamline for our teachers so that they are not overwhelmed, support them so that we don't lose them.
 - Admin. Support group,
 - Social emotional support groups/learning
 - Mindful, therapeutic time to reflect/brainstorm at meetings
 - Going back to basics/re-evaluating what is needed/foundational in lieu of the extras that are added daily.
 - Clarity will help with the anxiety

- **CACTA 2022 Debriefing**

Surveys for feedback will be sent out to all attendees to address future needs. Include if they would want to present or know if there is someone that you know that would be good.
- **Board Election – these positions will begin after the summit in July, 2022**
 - **President-Elect** – CACTA member for at least 1 year. It is 3 year term, moves 2nd year to President, then 3rd year Past-President. Creates teamwork with executive committee to
 - Nominations that were 2nd and accepted – Chris Duran, Duane Roberson, Julie Simms. **Duane Roberson** was elected as President-Elect.
 - **Secretary** – 2 year position, take minutes at meetings, and supports the team as needed.
 - Nominations that were 2nd and accepted – Lawson Miller, Jessica McCallister, Julie Simms. **Jessica McCallister** was elected as Secretary.
- **New Committee Leaders** – to be appointed in April, 2022, specific date TBD.
 - **Legislative -**
 - **Social and Exhibits -**
 - **Hotel Logistics Liaison –**
 - **Constitutions and Bylaws -**

Adjournment: by Paula Hermann 10:09am